

POLICY – “SECURITY CLASS”

1. Need for policy

As with many other schools, theft is and always will be an unavoidable element. In light of the escalation in theft at Blue Hills College, it becomes sensible to take appropriate action as a school-community towards curbing theft as much as possible. It seems like quite a few pupils have either had some personal belongings stolen at school or know of somebody who has. If we continue to remain silent when we know that somebody has committed an act of larceny, how can we expect this problem to cease? Blue Hills College is a brand that must be protected against such undesirable behaviour.



2. Taking ownership

2.1 Establishing a “security class”

The “security class” can be seen as a classroom in which schoolbags, tog bags and electronics can be stored during the hours from 14H00 to 16H00. This class will be monitored by two security guards. The security guards will be the only people permitted to enter the class in order to “check-in” or to “check-out” a learners valuables.

Goal of “security class” – IF IT IS OUT OF SIGHT IT IS OUT OF MIND!

2.2 Main school gate rule

- No learner will be allowed to exit between 14H00 – 16H00 at the main school gate carrying a school or tog bag.
- Learners going down to the sport fields for practice or competition will also not be allowed to exit the main school gate carrying a school or tog bag.
- Learners going down to the sports field as spectators will also not be allowed to exit the main school gate carrying a school or tog bag.

2.3 Learner valuables (Schoolbags/tog backs/ Electronics (tablets/cellphones)

It is important to note that in order for a learner to make use of the “security class” their valuables must be:

- Clearly and permanently labeled. (If it’s clearly labeled as yours the thief might be hesitant to take it.)
- Decorate the items to make it unique and far more noticeable if it were to land in the hands of someone else.

2.4 Procedures at “security class”

- A learner will approach the security to “check-in” their valuables.
- The learner will sign a “check-in” register declaring the valuable.
- Then a number will be given to the learner.
- Only the security is allowed to enter the class. The security will then take the valuables into the class.
- When the learner return from the school activity the learner can collect his/her valuables by signing the “check-out” register.

2.5 Theft complaints

Parents and learners must take note that the school will not entertain any complaints of theft if the learner did not make use of the “security class” between 14H00 -16H00.

[illegible]